



MEMBERSHIP APPLICATION FORM

GENERAL INFORMATION

A. MEMBERSHIP CATEGORIES

The following are the categories and qualifications of the Ship Managers Association of the Philippines Inc. (SMAP):

- **Regular / Full Members** are ship managers of any type and size of vessel either domestic or international trading, holding a valid DOC from recognized Flag and RO, and whose business address is registered and located in the Philippines.
Ship Management companies who are either established as “In-House” ship managers or “Third Party” ship managers, will be eligible as “Regular / Full Members.
- **Associate Members** are ship managers of the branch office of ship management companies where the company’s Document of Compliance (DOC) are in their head office located outside of the Philippines.
Other Shipping companies located within and outside of the Philippines, engaged in business related to shipping and ancillary services, including crew managers/ manning companies will be eligible as associate members, provided they are endorsed by a regular/full member or an associate member, but always subject to the approval of SMAP Membership Committee.
- **Reciprocal Member** are normally a non-profit, non-governmental association, where SMAP and the Reciprocal Member enjoy a mutual benefit of association operated primarily on a secretariat to secretariat basis. “Reciprocal members” shall not be required to pay for an annual membership fee. However, they can provide a pledge of support of sponsorship or in any other form of support in any event or activities held by the association.

- Honorary Members shall be accepted upon official endorsement by a Full Member of good standing. Those companies or persons qualifying for Honorary membership may come from the professional organizations-national and international, professional services, academic groups or institutes and from the politics. Their membership shall be assessed based on their interest to support the advocacy and aspirations of SMAP. Honorary Members are not expected to pay membership fees to maintain their membership status. However, they can provide a pledge of support of sponsorship or in any other form of support in any event or activities held by the association.

B. APPLICATION ASSESSMENT

Your completed application form will be assessed by the SMAP Membership Committee that will take 2 to 10 working days.

C. FEES

Annual membership fees for 2019 are as follows:

- Regular/Full Members- ₱15,000.00
- Associate Members- ₱ 10,000.00
- Reciprocal Members- pledge of support
- Honorary Members- pledge of support

Members joining after the start of the membership year (1st January) are entitled to an initial pro-rata membership fee.

Members joining during the last quarter of the membership year, in addition to being invoiced on a pro-rata basis for the current year, will be invoiced for the following year at the same time.

NOTE: ~~Membership fee~~ is subject to acceptance by the BOD and fees must be paid in full not later than 31st of January every year and/or as indicated above. In case of request for cancellation of membership, membership fees are non-refundable. Membership fee is subject for review and adjustment by the BOD whenever deemed necessary.

D. PAYMENT OF FEES

Once a Membership application has been approved, an Invoice will be issued to the applicant to pay the fees in full or in pro-rata basis as per item C above. SMAP Membership will be granted upon receipt of the payment.

APPLICANT INFORMATION, TERMS AND CONDITIONS

1. APPLICATION CONDITIONS

Please confirm that you accept the membership of SMAP Articles of Incorporation and By-laws, and that you subscribe to the SMAP ethics related to the purposes/purposes of this Association as laid out in part SECOND of the official document, by marking the box as appropriate: YES / NO.

2. CONTACT DETAILS on BEHALF OF THE APPLICANT COMPANY

Company Name:	
COMPANY REPRESENTATIVE	
Position	
Address : Head Office	Add: Tel: Email: Website
Address: Branch office	Add Tel: Email: Website:
Membership Application as (please check box)	Regular <input type="checkbox"/> Associate <input type="checkbox"/> Reciprocal <input type="checkbox"/> Honorary <input type="checkbox"/>

CONTACT for administration purposes, invoicing, etc...(if different from above)

Name of contact person:	
Position:	
Phone:	
Email:	

3. LIST OF ALL CONTACTS to received information, circulars, bulletins, reports, etc. (max 5)

Name:	Position:	Email:
1.		
2.		
3.		
4.		
5.		

4. COMPANY INFORMATION (Free-format)

5. TERMS AND SUBMISSION

- A complete membership year corresponds to a calendar year.
- Annual membership with SMAP is renewed automatically at the beginning of each year and an invoice will be issued to be paid within one month. Within this month, the member should specify/update if needed the vessels to be entered with SMAP for the said membership year (as when joining the Association), or may opt to terminate its membership without paying any fees for the said membership year by notifying the Secretariat by email and upon reception of a confirmation from the Secretariat.
- It is the Members responsibility to update the Secretariat by email soon as any changes in the information in the above Sections 2 and 3 above.

To be completed by the COMPANY REPRESENTATIVE indicated in Section 2 above:

Name:..... Signature

Date (DD/MM/YYYY)

SMAP Secretariat contact details for further information & submission of the application form are Engr Rey C. Eustaquio or Ms Sherin Mae Dante, SMAP Secretariat, Third floor I.K. Bldg,, Molino Road, Molino III, Bacoor Cavite, Philippines. Cel No. 09178825958/ Tel No 8993253/7757598 with Email ad of: secretariat@smaphil.org / rce@seashoretech.com

WHY JOIN SMAP?

Purpose of the Association

The following purpose has been agreed and has been indicated in the Articles of Incorporation;

- 1.1 To unite, link and provide a forum for discussion on matters of common interest and to be the common voice of ship Managers in the national, international forums and with international regulators.
- 1.2 To encourage the highest standards of ship management and ship operations through innovation, creativity, and the sharing of knowledge.
- 1.3 To advocate efficiency, quality and ethics in ship management.
- 1.4 To share knowledge, new ideas and keep informed on the latest updates of international and national maritime laws, rules and regulations in relation to the management, technical, safety and security of the ships.
- 1.5 To cooperate with the Government in aid of creating legislations that will improve the ship management in the Philippines.
- 1.6 To cooperate with the Maritime Administrations, Organization and other Individuals in terms of the improvement of ship management in the Philippines.
- 1.7 To cooperate with other Maritime and Industrial Clubs, Organizations, Technical Institutes and Marine Technical Publishers, in order to enhance the knowledge of each member in the field of the practice of ship management.